



**The Academy**  
Practical information  
Sint-Niklaas Training Center

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## Introduction

This document describes the location of the training facility in Belgium that The Academy uses for customer training and certification programs.

It also provides some recommendations regarding nearby hotels.

## Training Center in Belgium

The training center in Belgium is situated in the same building as the offices building.

*ST Engineering iDirect (Europe) Cy nv*  
*Hoogkamerstraat 42*  
*9100 Sint-Niklaas*  
*Belgium* (<https://goo.gl/maps/3rEyNFPi2TByH1PD9>)

Site opening hours:  
8.30 a.m. to 5.30 p.m.

## Parking:

Available at the facility and free of charge.



Site contact person:

*Iris Ghestem*  
*Global Training Program Coordinator*  
*Reception desk: +32 3 780 65 00*  
*Direct phone: +32 3 780 65 55*

Recommended nearby hotels are:

*Hotel Serwir*  
*Koningin Astridlaan 57*  
*9100 Sint-Niklaas*  
*Belgium*

Check on <http://www.serwir.com>

*Hotel ibis Sint Niklaas Centrum  
Hemelaerstraat2  
9100 Sint-Niklaas  
Belgium*

Check on <https://all.accor.com/hotel/7211/index.nl.shtml>

*Hotel Beveren  
Gentseweg 280  
Beveren-Waas Beveren  
Belgium*

Check on <https://www.hotelbeveren.be/en/rooms>

These hotels are within 10-15 minutes' drive from the training center.

**TRANSPORT:**

**By taxi**

Recommended taxi company:

Royaltaxi

Tel: +32483/001.333 or +323776/12.34

Available 24/7

Email [info@royaltaxi.be](mailto:info@royaltaxi.be)

Preferably book in advance, the available taxis in the area are limited.

For all questions/ remarks, please contact [theacademy@idirect.net](mailto:theacademy@idirect.net).

## Smoking area:

The smoking area is outside in front of the building. Smoking inside the building, at the entrance of the building and on the terraces (including the terrace on the 3<sup>rd</sup> floor) is prohibited. Visitors who smoke can let their trainer know and someone will show them to the smoking area on the ground floor.



## Dining area:

There is a dining area on the 3<sup>rd</sup> floor beside the training room where water, soft drinks, and hot drinks are available.

## Toilets:

There are two toilets located on the 3<sup>rd</sup> floor, one for men and one for women.

## Onsite points of contact:

Should you be late and need to get in touch, please contact:

Iris Ghestem +32 3 780 65 55

or reception +32 3 780 65 00

## WHAT TO DO IN CASE OF EMERGENCY:

Fire alarm

When the fire alarm goes off, immediately evacuate the building using the internal stairs or the emergency stairs...



...and go to the designated gathering place.



Follow further instructions described in the evacuation procedure.

#### First aid

On the ground floor, a first aid room is installed. This location is also a praying and breast pumping room.